



Minutes of the meeting of the ICOS Board of Directors Skype, 26 May 2014

Present:

Carole Hough (CH, chair), Terhi Ainiola (TA), Ian Clark (IC), Barbara Czopek-Kopciuch (BCK), Milan Harvalík (MH), Laura Kostanski (LK), Antti Leino (AL), Staffan Nyström (SN), Guy Puzey (GP, secretary), Kaisa Rautio Helander (KRH).

Apologies:

Lidia Becker (LB), Richard Coates (RC).

1. Welcome and apologies

The chair, Carole Hough, called the meeting to order on Monday 26 May 2014 at 08:05 GMT (09:05 BST).

2. Confirmation of the agenda

The agenda was agreed.

3. Minutes of the previous meeting (Skype 11 December 2013)

The minutes of the previous meeting were approved as a true record.

4. Matters arising

There were no matters arising.

5. President's report

CH reported on some new initiatives for postgraduate students. A postgraduate workshop was organised in April 2014 by the Society for Name Studies in Britain and Ireland. The workshop was held near Newtown (Wales). There will also be a five-day course for

postgraduate students at the University of Copenhagen in June 2014. A number of ICOS members will be taking part on this course.

6. Secretary's report

Newsletter 22 has come out. GP is very grateful to LB and to Pierre-Henri Billy for their help with the translations.

The survey in order to update the list of members' interests has been launched, but only twelve responses have been received so far. Further messages will be sent to members in order to highlight the survey, as well as highlighting registration for the Glasgow Congress. **(Action: GP)**

7. Treasurer's report

SN presented an updated version of the Treasurer's report for 2013. This was the same as the report discussed at the December 2013 meeting of the Board, but with slightly updated figures:

SEK account

For	paid	received
Bank costs	1691 = 190 EUR	0
Credit card costs	4758 = 534 EUR	0
Interest	0	0
ICOS organizational costs	0	0
Membership fees	0	10816 = 1212 EUR
Donations	0	0
Other	0	0
TOTAL	6449 SEK = 724 EUR	10816 SEK = 1212 EUR

Exchange rate valid 2013-12-31

EURO account

For	paid	received
Bank costs	58	0
Credit card costs	0	0
Interest	0	0
ICOS organizational costs	0	0
ONOMA Peeters	4438	3077
ONOMA translation costs	175	0
Membership fees	0	3625
Donations	0	95
Other	0	0
TOTAL	4671 EUR	6797 EUR

SEK savings account

	paid	received
Interest	0	1933 = 217 EUR

IN ALL

OUT: 5395 EUR

IN: 8226 EUR

Status of the Swedish bank accounts 2013-12-09

Account no 497646-0 in SEK 11162 SEK (= 1251 EUR)

Account no 497646-0 in EUR (Euro-pocket) 23193 EUR

Account no 1830 27 14593 (savings) 230650 SEK (= 25850 EUR)

TOTAL: 50294 EUR

The Board agreed to transfer more money to the savings account from the current accounts (which do not attract interest). **(Action: SN)**

With the funds available to ICOS, SN reported that ICOS can offer a travel bursary for students attending the Glasgow Congress and travelling some distance. These bursaries will be paid in cash on site at the Congress. It was agreed that these bursaries could be available to all students travelling from outside Scotland.

If ICOS has a significant amount of funds available to spend, CH suggested that it might be worth considering establishing an ICOS hardship fund. The Board agreed this would be a good idea and could be taken forward by the incoming Board.

8. Webmaster's report

AL reported that he is readying the website to be handed over to the next webmaster (with the handover due to take place in Glasgow)

The minutes of the previous Board meetings are still to be uploaded. **(Action: AL)**

CH queried whether there is any way of keeping track of visitor numbers on the website. Some statistics are being collected: there were approximately 1,800 unique visitors to the website in the past month. AL will provide a written report on these statistics. **(Action: AL)**

Further statistical analysis could be done with Google Analytics by the next webmaster.

9. Onoma Editor-in-Chief's report

AL reported that volumes 47 and 48 are now ready to be sent to the printers. Volume 48 is due to be printed before volume 47.

A call for proposals has been sent out for volumes 50 and 51. One possible topic for *Onoma* 50 (2015) is 'Medieval Multiculturalism: The Evidence from Names'. This is to be discussed by the Editorial Board.

10. Report of the Bibliographical Database Group

BCK reported that there has been little activity in the Bibliography Group. BCK has written to members of the Group to ask them to compile lists of key texts in their countries. Only 5 out of 15 members have provided these lists so far.

The matter of keywords was discussed: it is very important in this regard to combine the bibliographical database with the work of the Terminology Group, as keywords should provide the link between these two working groups. IBOS should also be a hub for facilitating international links.

11. Report of the Terminology Group

MH has had some discussions with technicians over the past few months regarding how to improve or widen the list of onomastic terms. A wiki has been discussed as one possibility. There could also be three versions in each of the official languages of ICOS. Potentially, further versions could be prepared in other languages too. The Board agreed this would be a good idea for future development.

12. Conference proceedings (Barcelona 2011)

The proceedings of the Barcelona Congress are expected to be published online before the Glasgow Congress. The Board expressed its gratitude to the editors, who have worked hard to produce the proceedings in good time.

13. ICOS 2014

13. (a) Academic programme

The draft academic programme has been modified slightly in response to comments made at the last meeting of the Board. There are currently scheduled 215 oral presentations and 10 poster presentations. 185 people have registered for the Congress so far.

13. (b) Social programme

The social programme remains as previously advertised. Numbers are limited for the Sunday reception and are filling up fast. Numbers are much less restricted for the civic reception by Glasgow City Council on the Tuesday evening. Bookings for the excursion and dinner are also proceeding well.

13. (c) Business programme

The provisional programme has been altered a little to avoid clashes between different meetings.

The Congress has received a generous donation from the Scottish Place-Name Society / Comann Ainmean-Àite na h-Alba. The organisers are trying to source further sponsorship.

14. Candidates for ICOS 2017

One valid proposal has been received to host ICOS 2017, from Valéria Tóth at the University of Debrecen. The role of the Board is to ensure that the bids received are robust, providing the information needed and covering all the necessary points for an ICOS Congress.

A draft programme was included in the bid, with the proposed dates of 27 August – 1 September 2017. The proposed Congress languages are English, French and German.

It was agreed that the theme of 'Locality and Globality in the World of Names' is very good. The bid included ample background information on onomastics at Debrecen, as well as details on the committee and institute. The availability of lecture halls and accommodation is also covered in detail, and the approximate costs for participants are given.

Financial resources are covered, but there was no draft budget, which the Board should request.

A conference planning timeline is also missing, as is the timeline for the publication of proceedings. The Board should also ask for these details to be clarified

It should also be recommended to the organisers that a senior member of the organising team should ideally stand for election to the Board to ensure a smooth exchange of information in the run-up to the Congress.

15. Elections to ICOS Board (2014-2017)

Two nominations have been received so far for the ICOS Board. An email will be sent to members to remind them of the nominations process and upcoming deadline. **(Action: GP)**

GP will keep the Board informed of nominations in the run-up to the deadline. **(Action: GP)**

It was noted that there is no requirement that nominees have to be physically present at the General Assembly.

16. Newsletters

Newsletter 23 will be produced and distributed before the Congress. **(Action: GP)**

17. Visibility and international credibility of ICOS

The Board would like to build up the role of affiliated organisations. CH is currently updating the list.

LK had devised the idea of a competition for the best paper by ICOS members. LK will send a proposal to Board members following this meeting. **(Action: LK)**

CH reiterated that anything Board members can do to publicise the Congress would be very welcome. **(Action: all)**

18. Next meeting

The next meeting will be held in Glasgow on Sunday 24 August (14:00-17:00 local time).

19. Any other business

The organisers of the bid to host ICOS 2017 at the University of Debrecen will be contacted to ask for the necessary clarifications.

CH closed the meeting at 09:52 GMT on Monday 26 May.

Guy Puzey
Secretary
26 May 2014